

SIMPSON REO TEAM 2009
MANDATORY INFORMATION AND INSTRUCTION SHEET

THANK YOU FOR WRITING AN OFFER ON ONE OF OUR REO PROPERTIES! WE WILL NEED THE FOLLOWING DOCUMENTS AND INFORMATION IN ORDER TO SUBMIT YOUR OFFER TO OUR REO SELLERS. PLEASE FAX OR EMAIL TO THE TEAM AGENT LISTED IN FMLS/MLS OR TO CINDY SIMPSON AT 678-672-3167 OR cindy.simpson@prudentialga.com :

- *GAR CONTRACT
- *COPY OF EARNEST MONEY
- *SIMPSON MANDATORY INFORMATION SHEET –Must have to input offer into seller’s website!!
- *PRE-APPROVAL LETTER OR PROOF OF FUNDS, IF CASH OFFER

“SAMPLE” ADDENDUMS ARE AVAILABLE FOR DOWNLOAD AND REVIEW ON OUR WEBSITE:

www.simpsonreoteam.com

DO NOT HAVE THESE SIGNED AT THIS TIME, THESE ARE FOR REVIEW ONLY. CLEAN, COMPLETED ADDENDUMS WILL BE SENT TO YOU ONCE YOUR OFFER HAS BEEN VERBALLY ACCEPTED AND READY FOR SIGNATURES!!!

PLEASE DO NOT FORGET THE COMPLETED FHA ADDENDUM IF YOUR BUYER IS PURCHASING FHA!!

LENDER _____ LOAN OFFICER _____

PHONE # _____ EMAIL _____

PERMISSION FOR SELLING AGENT TO CONTACT LOAN OFFICER? YES _____ NO _____

LOAN TYPE _____ DOWNPYMT % _____ TERM _____ INTEREST _____

OWNER OCCUPANT? _____ OR INVESTOR? _____

IF INVESTOR: COMPANY NAME? _____ SIGNED BY _____

FIRST TIME BUYER ? _____ PROPERTY TO SELL OR RENT BEFORE CAN CLOSE? _____

ANY RELATION TO FORMER MORTGAGOR? _____

SELLING COMPANY _____ AGENT _____

BEST CONTACT PHONE _____ FAX _____

ADDRESS _____

EMAIL _____

*Be sure to visit www.homesteps.com for special promotions and incentives if this offer is a Homesteps/Freddie Mac property!!!